

**APPLICATION FOR RESEARCH OF DOCUMENTS
HELD BY THE MALTA RESOURCES AUTHORITY
IN CONNECTION WITH REGISTRATION/
NOTIFICATION OF GROUNDWATER SOURCES.**

Malta Resources Authority
Millennia
Triq Aldo Moro
Marsa, MRS9065
MALTA

Tel. : +356 2295 5101
Fax. : +356 2295 5200
Email: enquiry@mra.org.mt
www.mra.org.mt

A1: Applicant's Details

1. Full Name(s) of Applicant(s):		
2. ID No. / Passport No.:	3. VAT No. (if applicable):	4. Trading Licence No. (if applicable):
5. Contact Address of Applicant:		
Street Number and Name:		
Town / City:	Postcode:	Country:
6. Telephone No.:	7. Mobile No.:	8. Facsimile No.:
9. Email address:		

To be filled in if application is made on behalf of a Company or Legal Organisation

10. Name of Company / Legal Organisation:		
11. Company Registration No.:	12. VAT No.:	13. Trading Licence No. (if applicable):
14. Type of Company:		
Ltd. <input type="checkbox"/>	PLC: <input type="checkbox"/>	Corporation: <input type="checkbox"/>
Government: <input type="checkbox"/>	Legal Organisation: <input type="checkbox"/>	Other: <input type="checkbox"/>
Details of Legal Representative:		
15. Full Name:		16. Position Held:
17. ID No / Passport No.:	18. Telephone No.:	19. Mobile No.:
20. Facsimile No.:	21. Email address:	

I / We (*delete where not applicable*), the undersigned, hereby declare that this entire application, all statements, attachments and the other information submitted in connection with this application are true, correct and complete in all respects to the best of my knowledge and belief and that this declaration is executed with the knowledge that misrepresentation or failure to reveal information requested may be deemed sufficient cause for the applicable penalties established by law.

I / We (*delete where not applicable*), understand that the Malta Resources Authority may conduct complete and comprehensive investigations to determine the accuracy of all information provided in / with this application.

I / We (*delete where not applicable*), authorise the Malta Resources Authority to make such investigations.

I / We (*delete where not applicable*) also authorise any person/s acting on behalf of the Malta Resources Authority to enter, inspect and verify any site indicated by this application. I / We (*delete where not applicable*) also authorise person/s acting for and on behalf of the Malta Resources Authority to gather and record information regarding such site(s), including by photographic or electronic means.

I / We (*delete where not applicable*), hereby authorise any person/s or entity contracted by the Authority to provide any information as may be reasonably requested by the Authority in connection with this application.

Signed: _____

Date (dd/mm/yyyy): _____

Full Name : _____

Procedure A: Applicable to any user who has a receipt of registration issued by the Water Services Corporation or by the Malta Resources Authority with respect to the groundwater source

1. Copy of the receipt issued by the Water Services Corporation with respect to the registration of groundwater source;
2. Copy of the ID card of the user of groundwater source
3. Bank draft or personal cheque for €30 payable to Malta Resources Authority in respect of administrative charge for research of documents

Procedure B: Applicable to any user who does not have a receipt of registration issued by the Water Services Corporation or by the Malta Resources Authority with respect to a groundwater source

1. Copy of the latest version of the survey sheet (scale 1:2500) clearly indicating the location of the groundwater source;
2. Copy of the ID card of the user of groundwater source
3. Bank draft or personal cheque for €30 payable to Malta Resources Authority in respect of administrative charge for research of documents

Procedure C: Applicable to any person who has acquired ownership or lease or right of use of a property that has a groundwater source

1. A copy of the receipt issued by the Water Services Corporation or by the Malta Resources Authority with respect to the registration groundwater source;
OR
Copy of the latest version of the survey sheet (scale 1:2500) clearly indicating the location of the groundwater source;
2. Full details (Name & Surname) of the previous owner(s) or user(s) or lessee(s): _____
3. Copy of the notarial contract indicating the acquisition of property/site where the groundwater source is located or other agreement indicating the right of use or leasing of the property/site where the groundwater source is located;
4. Copy of the ID card of the person submitting the request for research.
5. Bank draft or personal cheque for €30 payable to Malta Resources Authority in respect of administrative charge

Disclaimer: Although the Authority will do its utmost to provide available information, it cannot be held responsible or accept liability for any damages, actual or potential, arising out of such information provided by the Authority in connection with such requests for research.

**PLEASE READ THE FOLLOWING CLAUSE BEFORE SIGNING
DATA PROTECTION CLAUSE**

In terms of the Data Protection Act (Chapter 440 of the Laws of Malta), we will process any personal and/ or sensitive data supplied on/ in this application, request or notification form or subsequently supplied by yourself, whether orally or in writing, for all or any of the following:

1. The proper processing of your application, request and/or notice as submitted;
2. Preventing, detecting and/or prosecuting fraud and any other criminal activity which the Authority is bound to report and/or act upon whilst meeting any other specific legal or regulatory obligations;
3. Establishing, exercising or defending any legal action;
4. Internal management, research and statistics, systems administration, the development and improvement of our services;
5. the protection and promotion of our legitimate interests and the proper conduct of our obligations arising under any law or statutory instrument; and
6. to make public the necessary information as specified in the relevant law and/or instrument.

Relevant data will be disclosed or shared as appropriate with all our employees and with other third parties if pertinent to any of the purposes listed above. Every field on the form is mandatory. Should you fail to fill in any mandatory field, we reserve the right to refuse the application. Should any field be inapplicable to your particular circumstances please mark that field with the letters "N/A". You have the right to require that we provide you with access to your personal data as well as the right to rectify, or, in appropriate circumstances, erase any inaccurate, incomplete or immaterial personal data which is being processed. However, you are required to inform us immediately of any alterations relating to your personal data which we are processing.

By signing this form, you confirm that you are giving your explicit consent, in terms of the Data Protection Act, on behalf of yourself and all the other persons specified in this form for the Authority to process your respective personal information as outlined above and you confirm that you have brought this Data Protection notice to the attention of these other persons and obtained their respective consents.

We undertake to implement appropriate measures and safeguards for the purpose of protecting the confidentiality, integrity and availability of all data processed.

FOR OFFICE USE ONLY

Date Received: _____ **Received by:** _____

Application Reference No.: _____ **Signed:** _____