



Ref: MRA/147/2011

9<sup>TH</sup> March 2012

**TENDER FOR THE SUPPLY AND INSTALLATION OF A VIDEO  
CONFERENCING SYSTEM**

To whom it may concern:

**Question 1: The specification seems to imply that only 1 screen is required. It is recommended that video conferencing systems make use of 2 displays rather than 1. Is there any reason why only 1 display is being requested?**

Answer 1: Only one screen is requested. A second screen can be proposed as an option, if it is being recommended by the tenderer.

**Question 2: What is the maximum number of multipoint participants that the system is required to support?**

Answer 2: Three.

**Question 3: Could you kindly provide us with CAD/CAM drawings of the room where the system is to be installed? Alternatively, could you provide details regarding room dimensions, positioning of windows, direction of lighting, flooring material (i.e. tiles, parquet, carpet, etc) and wall material (ex glass, dry wall etc) - as these details will determine the kind of acoustical arrangement required.**

Answer 3: The room is 4.8m wide and 5.8m long excluding the balcony. It is facing west with the west side made entirely from a semi circular glass structure. The other three walls are made of gypsum board. There is one door leading to a corridor and another door opening to an adjacent office. The room has a soffit ceiling with a frame bulk head all round, and the flooring is in marble tiles. Lighting is provided through 8 cfl lamps placed in the soffit and 10 halogen lamps placed evenly in the bulk head.

**Question 4: How many participants will there be physically present in the room at any one time?**

Answer 4: Eight maximum

**Question 5: Is there going to be video conferencing furniture (tables etc) already installed in the room, or would you also require a quote for these? If these are already available, could you kindly provide dimensions and details?**

Answer 5: There are tables and chairs. The dimensions of the table are 3.5m x 1.1m.