Ref: MRA/31/2012

2<sup>nd</sup> April 2012

TENDER FOR THE DEVELOPMENT AND IMPLEMENTATION OF AN ELECTRONIC DOCUMENT AND RECORDS MANAGEMENT SYSTEM (EDRMS)

To whom it may concern:

Question 1: Is there an indicative budget for this project?

Answer 1: Refer to Clarification Note 3 on MRA website.

Question 2: Is there an idea of the number of likely users (For licensing budgets)?

Answer 2: 50 users.

Question 3: Can the term entity (Used throughout the Functional Requirements) be clarified and potential examples given?

Answer 3: Please refer to Moreg2010 specifications.

Question 4: (re section 8.4.2 (i)) Can you expand further on the project scope? How is the project scope to be managed, bearing in mind that the requirements stage is to be done after the Tenderer has submitted costs? Answer 4: We have nothing to add to the tender specifications.

Question 5: (re section 8.4.3) Kindly clarify the term "separate site or installation". Kindly provide a list of anticipated site / installation be provided.

Answer 5: Please refer to Moreg2010 specifications.

Question 6: (re section 8.4.3) Are there known / anticipated interfaces required?

Answer 6: No

Question 7: (re section 8.4.3) Can the term aggregation be clarified in practical terms in the context of the MRA?

Answer 7: Please refer to Moreq2010 specifications. We have not restricted possible solutions.

Question 8: (re section 8.4.3.2) Can the definition of the system log be clarified? Is it an audit of event against "entities"? If this data is held within a recognised industry Relational Database (e.g. MS SQL Server) does this satisfy the requirements?

Answer 8: Please refer to Moreg2010 specifications.



Question 9: (re section 8.4.3.2) Can a practical example(s) be provided as to this requirement?

Answer 9: Please refer to Moreg2010 specifications.

Question 10: (re section 8.4.3.2) Is it enough that all entity events are logged?

Answer 10: Please refer to Moreq2010 specifications.

Question 11: (re section 8.4.3.4) Can the term Classes be clarified? Is it equivalent to document types?

Answer 11: Please refer to Moreg2010 specifications.

Question 12: (re section 8.4.3.5) Can examples be provided as to when Aggregations maybe used in the context of MRA?

Answer 12: Please refer to Moreg2010 specifications.

Question 13: (re section 8.4.3.6) Can the concept of a record be clarified and an example provided in the context of the MRA?

Answer 13: Please refer to Moreq2010 specifications.

Question 14: (re section 8.4.3.8) Does the disposal of "records" include documents? Does it refer to complete deletion or logical deletion only, or should the system cater for both?

Answer 14: Please refer to Moreq2010 specifications.